



VANDERBILT-IN-HOLLYWOOD
2011 SUMMER INTERNSHIP PROGRAM APPLICATION

For more information, please visit www.VandyInHollywood.com

STUDENT INFORMATION		
First Name:	Middle Name:	Last Name:
Student VUNet ID:	Phone Number:	
Email address:		
Major(s):	Graduation Date*:	

** Note that the Vanderbilt-in-Hollywood Summer Internship Program generally requires interns to be rising juniors or seniors. However, rising sophomores are considered on a case-by-case basis.*

Are you seeking an internship in Los Angeles or New York? _____

ViH Summer Internship Program opportunities are unpaid, and students must provide for their own expenses, including living, housing, and academic credit costs. ***Please download the ViH Internship Program Handbook from the VandyInHollywood.com website to see real summer budgets prepared by previous ViH Summer Internship Program interns.***

How are you going to pay for these costs? Have you discussed your ViH application and the costs involved in living in Los Angeles/New York with your family or guardians? Feel free to use the additional space provided at the end of this application if needed.

ViH Alumni Coordinators work hard to assist students in obtaining internships they wouldn't normally be able to attain on their own. As anyone in the industry will tell you, a great internship is the most valuable and sought-after tool for starting a career in media or entertainment. Because of both the ViH Summer Internship Program's strong reputation and the influence of the many Vanderbilt alumni working on its behalf, many companies even reserve their best internships specifically for Vandy students. This is one of the things that makes the ViH Summer Internship Program such a special opportunity for students who are accepted.

You will have the opportunity to decline any internship you are offered if you don't feel it's a fit. However, when a ViH Summer Internship Program applicant makes it through the entire interview process and declines an internship for non-extraordinary reasons which should have been considered sooner, it reflects poorly on him/her and on the ViH Summer Internship Program. Therefore, we ask that you carefully consider your interest in the ViH Summer Internship Program while making your application. We recognize you may be applying for other internships or jobs, and that is perfectly acceptable. However, if you are ultimately offered an internship through the ViH Summer Internship Program which you decline for reasons that should have been considered in advance and/or were not discussed with a ViH Alumni Coordinator in advance, you a) will not be eligible to apply to the ViH Summer Internship Program next year, and b) will not be eligible to participate in ViH's valuable job counseling and advisory services for graduating seniors.

As such, please describe any other plans, internships, jobs, etc. for which you've applied or are considering this summer, as well as concerns or financial restrictions which could potentially result in you declining a ViH Summer Internship Program position this summer.

(Note that you are not penalized by having financial constraints, other options for your summer, or other concerns. Rather, it's in your best interest to answer as thoroughly as possible so that the ViH Summer Internship Program Alumni Coordinators can best assist you and can position your application with companies in a way that preserves all your options and does not reflect poorly on you or the ViH Summer Internship Program if you are not able to accept an internship. Note also that it is your responsibility to communicate with the ViH Summer Internship Program Alumni Coordinators on this topic if items of potential conflict arise after you have turned in this application.)

Do you plan on having a car during your internship? If not, how do you intend to get to/from your internship?

APPLICANT NAME: _____

Please check the one or two internship areas which interest you the most:

Producer	Writer/Director	Television Network	Film Studio
Marketing	Online/Mobile	Agent/Manager	Public Relations
Music	Actor	Post-Production	Legal

Other: _____

The ViH Summer Internship Program opportunities and descriptions are posted on Vanderbilt Career Center's CareerLink. Please indicate your top three internship choices (in order). If there are any specific companies from your own research not listed in CareerLink that may interest you, please list them here as well.

(Note that some companies do not provide descriptions of their ViH Summer Internship Program internships until after ViH Summer Internship Program applications are due, so please check CareerLink often for new opportunities which may be posted.)

Please briefly answer the following questions using the additional space provided at the end of this application:

- 1) Companies participating in the ViH Summer Internship Program do *not* expect you to have real-world entertainment experience. However, what experiences in your life—professional or otherwise—have created your interest in a professional internship in Hollywood?
- 2) What do you wanna be when you grow up... and why?
- 3) What are the best and worst movies and/or TV shows you've seen this year... and why?

APPLICANT NAME: _____

APPLICANT GUIDELINES

It is anticipated that you will be notified by the end of February if you are advancing to the “interview phase” of the ViH Summer Internship Program process. Interviews will take place with alumni in the entertainment business either in-person or via video conference/Skype. After your interview, you will be notified as to whether your application will be submitted to any ViH Summer Internship Program opportunities.

After completing a phone interview with your potential internship provider, you will be notified if you are being offered an internship. ViH Alumni Coordinators will attempt to notify you within 2-4 weeks of your interview, but this process can sometimes take longer, as companies occasionally hire on different schedules. Please feel free to check in periodically with the ViH Alumni Coordinators as to your status...and definitely keep the ViH Alumni Coordinators apprised of changes that could affect your acceptance.

If you are offered an internship, you have 48 hours in which to respond to the ViH Summer Internship Program Alumni Coordinators and to the internship company itself. If you have not responded at all within 48 hours, you will forfeit your spot, you will be subject to the consequences listed above, and you will have done a disservice to the ViH Summer Internship Program.

If you are considering declining an internship for any reason, you **MUST** discuss it with ViH Alumni Coordinators before discussing it with the company directly.

Please note that there are now opportunities to receive more than the traditional one hour of academic credit for your internship. Please contact Paul Young in the Film Studies Department for more information. Also note that students who qualify for need-based financial aid are eligible to have their tuition waived for a one-hour internship course taken during summer by contacting Aliceteen Morrow in Financial Aid.

If you accept an internship, your signature below gives your consent for ViH Alumni Coordinators to share your contact information and place of internship with other ViH Summer Internship Program interns and ViH-related people, including on the ViH Summer Internship Program’s summer intern contact list.

You agree to indemnify and hold harmless Vanderbilt-in-Hollywood, its leadership, and its volunteers for any liability and obligation (financial or otherwise), and for any injury related in any way to your internship.

Please upload this application into CareerLink and submit with the internships to which you apply.

I hereby agree to act in accordance with the above representations, policies, and guidelines:

Applicant’s Signature

Date

APPLICANT NAME: _____

APPLICANT NAME: _____

APPLICANT NAME: _____

APPLICANT NAME: _____

APPLICANT NAME: _____